Officials Development Officer – South

Contractor Role | Approx. 8 hours per week | Flexible Hours
South Island, New Zealand

About Athletics New Zealand
Athletics New Zealand exists to deliver great athletics experiences.

Athletics is the foundation of all sport: run, jump and throw. Across New Zealand, our Centres, clubs, schools, volunteers and officials provide the opportunities that allow our sport to thrive, from grassroots participation through to national and international competition.

We are investing in the development of our officials network and are looking for a strong people and development leader to help us grow officiating across the South Island.

The Role
As Officials Development Officer – South, you will lead the recruitment, engagement and development of athletics officials across the South Island.

This is a flexible contractor role of approximately 8 hours per week, working alongside Athletics New Zealand's national Officials Development team, Centres, clubs and the wider officials community.

Your focus will be on people, relationships and development: recruiting new officials, connecting and supporting existing officials, coordinating development opportunities and helping create a strong pipeline of people progressing through the officiating pathway.

You don't need to be a senior athletics official to be successful in this role. We're looking for someone who understands how to engage, organise and develop people within community sport. Technical officiating expertise and education support will be provided through Athletics New Zealand's national network.

Key Responsibilities
- Lead the recruitment, engagement and development of officials across the South Island.
- Build strong relationships with Athletics Centres, clubs, officials and volunteers.
- Coordinate regional education and development opportunities alongside Athletics New Zealand's national officials team.
- Identify and support officials with the potential and ambition to progress.
- Strengthen communication and connection across the South Island officials network.
- Support regional workforce and succession planning to ensure competitions have the officials they need.
- Maintain appropriate programme information and provide regular updates on regional activity and progress.

About You
We're looking for someone who:
- has experience developing, coordinating or leading people or volunteers, ideally within sport or a community organisation;
- is an excellent relationship builder who can bring people together;
- is organised, proactive and comfortable turning plans into action;
- understands the opportunities and challenges of working with volunteers;
- is passionate about developing people and creating positive sporting experiences;
- can work independently as part of a national team; and
- is willing to travel across the South Island when required.

Experience in athletics or sports officiating would be an advantage, but it is not essential.

What matters most is your ability to engage people, build capability and help grow a strong and sustainable officials community.

To Apply:
Please send your resume and cover letter to: **executive@athletics.org.nz**
Or contact **Maxine Chappell on 021 262 8867** to discuss the position in confidence.

Applications close: 25 November 2026

Help shape the next generation of athletics officials.